

**MACOMB AGRICULTURAL
PURCHASE OF DEVELOPMENT RIGHTS COMMITTEE**

APPLICATION CHECKLIST

FOR THE PURCHASE OF DEVELOPMENT RIGHTS (PDR) PROGRAM

This checklist is provided as a courtesy to assist in completion and submission of the PDR application.

- STEP 1 -** Applicant completes all of Part 1 and completes the landowner and property Information. Sections at the top of Parts 2 & 3
- STEP 2 -** Applicant contacts their Macomb Conservation District to schedule an Appointment to complete Part 2 of the application packet. Applicant should take the full Application to the agency to assist in the completion of Part 2.
- STEP 3 -** Applicant submits completed application to the Township Clerk. **We cannot accept Faxed applications.** Be sure to complete all pages, including front and back sides. **The landowner is responsible for making sure all parts of the application form are completed.**

MINIMUM REQUIREMENTS (All applications must meet these minimum requirements in order to apply.)

1. At least 51% of the land in the nominated parcel must be devoted to an agricultural use as defined in Part 362 of NREPA.
2. The owner of record must sign the application.
3. Mineral rights must be either owned by the landowner or must be subordinated when the development rights are acquired.
4. The nominated parcel must be at least 20 acres in size, unless the parcel is located adjacent to already preserved land or is a viable agricultural entity. (If the parcel is less than 20 acres in size the landowner must provide documentation, in writing, that the land is in active agriculture. The PDR committee will review requests for consideration of parcels less than 20 acres in size on a case by case basis to determine if the development rights should be considered for purchase based on proximity to other preserved lands or the viability of the parcel for agricultural use.)

Please submit all of the following information with your application form by _____
Missing information could jeopardize selection of your application.

_____ Part 1, Landowner Information

_____ Part 2, Conservation District Information

_____ Deeds and/or Land Contracts identifying the nominated property.

_____ A sketch of the nominated property and the property delineated on a county plat map or aerial photo from the Farm Service Agency.

_____ A letter confirming a monetary percent match if one is being offered.